



# SBA Procedural Notice

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**TO:** All SBA Employees, 7(a) Lenders, and Certified Development Companies

**CONTROL NO.:** 5000-866498

**SUBJECT:** Requirement to provide owner date of birth in E-Tran

**EFFECTIVE:** March 26, 2025

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The purpose of this Notice is to advise 7(a) Lenders and Certified Development Companies (CDCs) that effective March 27, 2025, SBA Lenders must enter the date of birth for all owners of an applicant business that the SBA Lender enters into E-Tran.

Until the 7(a) and 504 application forms can be updated, as part of the loan application, SBA Lenders must collect and submit this information.

**Questions:**

Questions concerning this Notice may be directed to the Lender Relations Specialist in the [local SBA Field Office](#).

Thomas Kimsey  
Associate Administrator  
Office of Capital Access